

## Item 30

## Board of Directors

Updated 25 11 14

## Action Log

No.	Agenda Item	Action	By Whom	Progress	Board review	Note
<b>November 2014</b>						
1	5.1 Quality Committee – Interim QGF assessment	Medical Director to review comment in report relating to sepsis management	GNR		n/a	Quality Committee review in Jan 15
2		Medical Director to update on SHO staffing at next Board meeting.	GNR		Jan 15	Refer Item 4
3	Charitable Funds Committee	Charitable Funds Committee to review national guidance on structuring of charitable funds and make recommendations	DJ/DB		Jan 15	Oral report from Charitable Funds Committee – report and decision March 15
4	6.1 Quality Improvement Strategy	Adopt and cascade to organisation, including CoG	SP	Actioned	n/a	
5	6.3 Development of People and OD Strategy	People and OD Strategy to BoD for approval	DF		March 15	
6	7.2 CQC – Preparing for new Inspection Process	BoD to further consider KLoEs relating to 'Well Led' at Development Day	SP	Actioned	16 <sup>th</sup> Dec 2014	
7		Arrange workshop for Governors to consider how they will triangulate intelligence gathered from walkabouts, internal networks and discussions at CoG Quality Group.	SP		n/a	Feedback to CoG in March 15
8	7.4 Multi Drug Resistant Organisms	Long term strategy for managing multi drug resistant organisms to be developed	GNR		After March 15	
9	9.1 Single	Equality Monitoring	DF		April 15	

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	Equality Scheme Update	Report to be aligned to financial year				
10	9.3 DoLs	BoD to receive quarterly report on number of DoLs applications	SP		Jan 15 and then quarterly	
<b>October 2014</b>						
11	4.2 – Key Issues Integrated Performance Committee	IPC to undertake a deep dive of CIP to enable a clear understanding of the recurrent position	DJ		Jan 15	Report to BoD via BAF key issues
12	4.3 Operational Board	Paper to BoD on EPR – rollout of training, benefits realised to date and in future with full risk assessment to inform BAF	DJ	External EPR review – ToRs agreed and out to tender	Jan 15	See CEO's Report for update on EPR review
13	5.1 Planning Update	BoD to dedicate time to self assessment of capacity and capability for effective planning	DF		16 <sup>th</sup> Dec 14	CEO to feedback on national planning roadshow via CEO Briefing
14	10. CEO's briefing	Board to note summary of actions (tabled) following Board development event (AQuA) and discuss further at a later date	JT	Actioned – MJ Presentation 16.12.14	16 <sup>th</sup> Dec 14	
<b>June 2014</b>						
15	7.3 Implementation of learning from Francis, Keogh and Berwick	Board to refresh assessment of compliance with Quality Governance Framework in 2014/15	SP		Jan 2015	MIAA support commissioned – Refer Item 5